

U.S. Naval Sea Cadet Corps
James H. Flatley Jr. Division
2949 Ramada Way
Green Bay, WI 54304
E-mail: usnsc flatley@hotmail.com
Alt. Email: smann@txinc.com
Cell (920) 493-3387
Home (920) 746-8688
Work (920) 743-6568 (urgent only)

MEMORANDUM

DATE: 14 July 2008
TO: U.S. Naval Sea Cadets
FR: INST Mann
CC: LCDR Frost
SUBJ: Advanced Training USCG Station Sturgeon Bay

USNSCC Cadets,

This is to confirm our commitment to the Door County Maritime Museum and the training dates offered by the USCG Sturgeon Bay Canal Station as follows:

01 Aug 2008 (Friday)	1800 - 2400
02 Aug 2008 (Saturday)	2400 - 07:30 1800 - 2400
03 Aug 2008 (Sunday)	2400 - 07:30

USCG Canal Station Training will continue as follows (seven nights):

03 Aug 2008 (Sunday)	0730	USCG Training Begins
10 Aug 2008 (Sunday)	1200	USCG Training Ends

Transportation will be made available between NOSC and Sturgeon Bay .

Your immediate response is necessary to make all final arrangements for this training. Please call or email myself for any questions or clarifications. Your response is requested on or prior to 17 July, 2008.

It is a privilege to have an organization such as the USCG taking a personal interest in your training experience as a cadet. You have been recognized by your unit Commanding Officer as a mature individual with a specific interest in learning more about life in the Coast Guard.

You must also be aware that the Coast Guard is in the business of protecting our coast line and waterways. During your time on station, you will be part of their mission as an observer while underway and have active participation in carrying out the duties and responsibilities assigned to you by the officer of the day. As other cadets have experienced in the past, you may be witness to USCG activities involving civilians. This is privileged information and in some cases classified. Therefore the specific activities while on base or underway are not to be discussed off the base or in the company of other cadets or civilians — an important point for each of you to remember. If you have questions or need to talk about such events, do so ONLY with the Officer in Charge or the Executive Petty Officer. Those individuals are:

PARENTS—DO NOT call base directly with questions on training evolution. CONTACT Mr. Larson with your questions.

Sturgeon Bay Canal Station	Mobile Bay	Marine Safety Detachment
BM1 Rittner	n/a	n/a
BM2 Dees	n/a	n/a

You will have a very active training schedule while on board the station completing the USCG PQS. This will require most of your time and will earn you your USCG Shield for your year ribbon if successfully completed. Also I will say that cadets that exhibit a focus and trustworthy demeanor may be offered additional training. Your actions while on board reflect the high caliber of maturity and interest. And as always your training in an emergency will be vital to your safety and the safety of your shipmates.

There are some basic rules that must be observed by you and your parents/guardian while you are on board and they are:

- **Sea bag items** personal hygiene, sunscreen, REFILLABLE water bottle, utilities uniform, boots, ball cap, utility jacket, shower shoes, underclothes. There are washing machines available so bring laundry detergent.
- **Bring sleeping bag** and/or **blankets w/linens** and pillows

- You will report to and depart from the station in your **dress whites** with your **service record** which will be held by the Executive Petty Officer and signed at the bottom of your **NSCTNG003** accordingly.
- You will be observed during your training and a **performance** comment will be added to your PQS check sheet
- You will receive an **invoice** for your food which must be **paid prior to leaving** on your last day. When you are given this, call your parents and tell them so they will be prepared, est. \$60 - \$70
- There are **NO civilian clothes** allowed while you are on base. **Only your dress uniform and utilities are allowed.**
- There are **NO cell phones** allowed on base. If you need to make a call, ask the Officer of the Day.
- There is no **liberty** while on the base. There is plenty off duty activity available to you on base.
- **Off base** activity is subject to the approval by either the OIC or XPO and requires USCG Escort (21 years of age)
- Cadets being picked up **parent or guardian** will be required to have them report to the Officer of the day with ID matching the signature on your orders.
- If for any reason you need the assistance of a **NSCC Escort Officer**, the Officer of the Day has the 24/7 cell phone numbers for those types of emergencies.

INST Stephen Mann, NSCC
James H. Flatley Jr. Division

Cadet Daily Progress Guide

Cadet,

Upon successful completion of your training schedule at the U.S. Coast Guard Station, you will earn the NSCC USCG Shield which is worn on your year ribbon. This will be presented by the USCG Station personnel on the Friday before your departure. Be sure to forward the certificate to your unit CO for final signature and entry in your service record.



SHIELD APPURTENANCE

Day	Date	Section	Work to be covered that day	Ref. Section
		PART 1	Introduction to qualification	Section A – E
		PART 2	Boat Crew-Efficiency & Fitness	Section A – B
		PART 2	Boat Crew-Marlinspike	Section C
		PART 2	Boat Crew-Boat Handling	Section D
		PART 2	Boat Crew-Communication & Nav	Section E – F
		PART 2	Boat Crew-Sec A-F Study Guide	Section A – F
		PART 2	Task Accomplishment Record	Section A – F
		PART 2	Review/Retake	Section A – F
		PART 2	Boat Crew-Mission Ops	Section G
		PART 2	Boat Crew-Home Land Security	Section H
		PART 2	Boat Crew-Sec G-H Study Guide	Section G – H
		PART 2	Task Accomplishment Record	Section G – H
		PART 3	Engr Quals-PreOps & Start Checks	Section A – B

		PART 3	Engr Quals-Boat Disable/Casualties	Section C
		PART 3	Task Accomplishment Record	Section A – C
		PART 3	Task Accomplishment Record	Section A – C
		EVAL	Presentation	USCG Shield
		Depart		

NOTE: When reporting aboard Friday, Cadets will be given study guide information on PART 1 Introduction to Qualification. It is important that the cadet familiarize themselves with how the learning material is presented and evaluated to ensure they are able to complete what is asked of them by the training instructors.